

Village of Malcolm

137 East 2nd Street
PO Box 228
Malcolm, Nebraska 68402
(402) 796-2250

March, 2017

Residential Letter

Public Hearing: On April 5, 2017 at 8:15 p.m. the Village Board of Trustees will be holding a public hearing to obtain public comment on the request from Olsson Associates on behalf of Larry Hudkins for the preliminary plat and change of zone request for Hudkins 2nd Addition. Legal description of property S21, T11, R5, 6th Principal Meridian, LOTS 58 & 74 NW, see the attached letter and map.

Dog License Renewals: RENEWAL LICENSES FOR DOGS DUE BY JUNE 15TH, 2017. A renewal application is enclosed, if you have a dog(s) they **are required** to be licensed through the Village Office. A non-returnable copy of a certificate with the current rabies vaccination date(s) needs to be submitted with the renewal application.

If your dog(s) are currently licensed through the Village and they are current on their rabies shots you do not need to submit a copy of the rabies vaccination since one is already on file, but **you still need to renew their license by June 15th, 2017.**

- Be considerate of your neighbors and bring your dogs in, or control your dogs from barking, especially early in the mornings or late at night. Per the Malcolm Municipal Code, Chapter 6, 6-111; "It shall be unlawful for any person to own, keep, or harbor any dog which by loud, continued, or frequent barking, howling, or yelping shall annoy or disturb any neighborhood or person....."
- Also, with the nice weather more people are walking and jogging, and there are more children playing outside. Please, take this into consideration when you let your dog out. Stay with your dog, or tie them up. It is a Village Code violation for dogs to be running at large. There are penalties and fines, including impoundment at the Lancaster County Humane Society, for dogs found running at large.
- Finally, be considerate when your dog makes a "deposit" in someone else's yard. Clean it up. It is your responsibility to clean up after your dog.

Building Permits: ALL residents living within the Village Limits and ALL residents living within the one mile radius of Malcolm are required to apply for a building permit for your home projects. Per Malcolm Municipal Code Chapter 9, Section 9-102;

The following construction activities shall be **exempt** from the requirement of a building permit:

- (a) Fences not over 6 feet 4 inches in height;
- (b) Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge;
- (c) Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons, and the ratio of height to diameter or width does not exceed 2:1;
- (d) Shingling a roof or re-siding the outside of a structure;
- (e) Painting, papering, tiling, carpeting, cabinets, countertops and similar finish work or flooring;
- (f) Prefabricated swimming pools that are less than 24 inches deep
- (g) Swings and other playground equipment accessory to a one or two family dwelling;
- (h) Window awnings supported by an exterior wall;
- (i) Replacing an existing electrical fixture, electrical outlet or switch if using existing wiring;
- (j) Concrete slab which does not support a structure;
- (k) Replacing an existing water heater;
- (l) Adding a non-load-bearing interior wall in an existing structure;
- (m) Mechanical/plumbing change and/or replacement of an existing fixture, furnace, air conditioner/condenser, or toilet; and
- (n) Replacement of windows which maintain the original size of window frame.
- (o) Screening, lattice work, and other cosmetic changes to the exterior of a building or residence which does not create an enclosure.

THIS LIST IS THE ONLY ITEMS THAT **ARE EXEMPT** FROM A BUILDING PERMIT!! All other projects need a building permit.

Projects that are less than 200 square feet or \$1,000.00 in materials and labor may be approved by the Village Clerk and Village Inspector at any time during the month without the Planning Commission review or Board approval. If you have any questions whether you need a building permit or no for your project, please feel free to contact a Board member or the Village Clerk.

You need to plan ahead to obtain a building permit, the steps are:

- Submit building permit, plans and fees to the Village Clerk by the last Wednesday of the Month so that the Malcolm Planning Commission can review and recommend approval or denial to the Village Board;
- The Village Board meetings are the 1st Wednesday for each month for the final approval of building permits;
- Once a building permit is approved all inspections (framing, HVAC and plumbing) go through the Village Inspector.

Cross-Connection – Back Flow prevention pamphlets: Under the State Health Regulations, public water supplies are required to send the enclosed pamphlets at least once a year, regarding cross connection and back flow prevention. If you have any questions, please contact the Village Clerk.

2016 Annual Water Quality Report: A copy of the 2016 Annual Water Quality Report from the Department of Health & Human Services is posted at the Village Hall, Post Office and Fire & Rescue Building in Malcolm for your review. This report is intended to provide you with important information about your drinking water and the efforts made by the Village of Malcolm water system to provide safe drinking water. If you would like a copy for your files, please contact the Village Clerk.

Malcolm Clean-up Day: Is scheduled for **May 6th, 2017!!** The Village will be providing dumpsters in front of the Maintenance Building at 300 South Exeter Street from 8 a.m. till 5 p.m. on that **Saturday Only**. **Prohibited items include:** paint, chemicals, antifreeze, insecticides, batteries and oil. We will accept branches and brush, but **NO** grass clippings. **Please DO NOT place ANYTHING in the dumpsters before the dumpsters are marked at 7:45 a.m. on Saturday the 6th.** The Village can save a lot of money on the rental and dumping of the dumpsters if we can keep certain things divided.

The Village Board has been providing this service for several years, it is the perfect way to clean up your yards or clean out your homes and garages at NO EXPENSE TO YOU!!! Let's **all** take pride in our community by keeping it clean and free from litter, junk, and other eyesores.

Car Show: The 14th Annual Malcolm Auto and Antique Tractor Show is set for **August 20th, 2017**. It's a perfect day to bring your family and friends and spend the day in the park. The concession stand opens at 10:30 a.m. with delicious hamburgers, pork sandwiches, polish dogs, hot dogs and much more!!

Village Board meetings as well as the Planning Commission meetings are opened to the public, your input is very important to the continued growth and everyday concerns of the Village. **The Board cannot help with any problems that might arise within the Village unless you bring the problems or concerns to the Board.** The Village Board meetings are held on the first Wednesday of each month, beginning at 7:00 p.m. The Malcolm Planning Commission meetings are held on the last Wednesday of each month, beginning at 7:00 p.m.

The Malcolm Village Board